



CALL FOR INTEREST AT THE AMERICAN UNIVERSITY OF NIGERIA

American University of Nigeria (AUN) is an African first-development university, offering international undergraduate and graduate programs. The AUN campus is located along Yola by-pass Lamido Zubairu Way, Yola South LGA, Adamawa State.

Presently, we are updating the list of suppliers providing the following materials/services/works:

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| AUN 001 | Furniture & fittings (Tables, chairs, cabinets, Safe, etc.) |
| AUN 002 | ICT equipment, maintenance, and consumables (including laptops, printers, photocopiers cartridges, etc.) |
| AUN 003 | Construction Materials (WASH/ building /construction materials) – (cement, wood, blocks, sand, gravels, etc.) |
| AUN 004 | Stationeries Supplies – (Printing Paper, pens, notepads, staplers, pins, pencils, toners, Cartridges etc.) |
| AUN 005 | Handymen (Electrical Repairs, Plumbing, Carpentry, Welding, Refrigerator Repair, AC servicing/Repairs, Gardening) |
| AUN 006 | Electrical consumables/parts/accessories – Electronics and electrical equipment (Air conditioners, TV, Refrigerator, microwave, kitchen equipment, household electrical gadget etc.) |
| AUN 007 | General merchandise (Groceries, household items, Beverages, toiletries, cleaning items, drinking water for dispenser, etc.) |
| AUN 008 | Security equipment and services |
| AUN 009 | Departmental Textbooks suppliers |
| AUN 010 | Events Services, e.g. decoration, sound equipment, food & drinks |
| AUN 011 | Printing, Publishing, Branding Promotional Materials and Graphic Design Services |
| AUN 012 | Fumigation services |
| AUN 013 | Solar Systems and equipment (Supply, Installation, Maintenance and repairs solar power installation) |
| AUN 014 | Supply and maintenance of fire safety equipment and extinguishers |

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| AUN 015 | Communication and Security Solutions Providers (Networking Components and Services, Access Control and Security Systems, CCTV Solutions, Communication Systems, Intercom, Conferencing Equipment & Solutions) |
| AUN 016 | Supply of petroleum product, PMS, AGO and engine oil |
| AUN 017 | Airtime and Recharge Card Supplies |
| AUN 018 | Air Ticketing (flight reservation) and Travel Agencies |
| AUN 019 | Internet Service Providers (Dedicated and Data-based Internet Services) |
| AUN 020 | Hotel and Hospitality services (hotel accommodation, conference hall rental) |
| AUN 021 | Insurance Services (Health Insurance, Group-Life Insurance, Asset Insurance) |
| AUN 022 | Plumbing materials |
| AUN 023 | Automobiles/car Accessories, Car spare parts etc |

The main criteria for selecting new suppliers will be:

- Flexibility & Delivery Time
- Provision of comprehensive company profile and Evidence of certificate of Incorporation with Corporate Affairs Commission (CAC) – **Mandatory**
- payment of a nonrefundable fee of # 2000 only from the AUN Finance Department
- Evidence of Tax Identification Number (TIN)/VAT certificate – **Mandatory**
- Provision of tax registration certificates – **Mandatory**
- Physical office address—**Mandatory**

Request for the Expression of Interest can be submitted via email at procurement@aun.edu.ng and Such requests must indicate the Call for Expression of Interest **AUN number, Title, and the Applicant's name and in English. E.g., "Call For Interest":**

AUN 001- Furniture & fittings (Tables, chairs, cabinets, Safe, etc.) Vendor Name" via the above e-mail.

The Expressions of Interest, including the submitted documents, shall be in English only.

Suppliers interested in being added to our list of selected suppliers, participating in future restricted tenders, and signing framework, contracts with us should submit their request on or before **30, May 2025** the submission deadline.

Suppliers should be aware that the **American University of Nigeria** does not require any payments to be made to any third party during the entire process. Any requests for such payments should be immediately reported, as they go against the values and practices of our organization.

Please for more information contact us on 07033836534.

RATE

| CATEGORY | CONTRACT/SUPPLIES VALUE | NON REFUNDABLE REGISTRATION FEE |
|-----------------|--------------------------------|--|
| CATEGORY A | N5m and above | N200,000.00 |
| CATEGORY B | N2m to N4.999 | N100,000.00 |
| CATEGORY C | N500,000 to N1,999M | N50,000.00 |
| CATEGORY D | 100,000 to N499.000 | N20,000.00 |